



MARY DALE JOIE S. BOCALA

B-7 L-8 Manfil Kapayapaan Ville Brgy. Canlubang, Calamba, Laguna
marydalejoiebocala@gmail.com
09300002596

WORK EXPERIENCE

- **Accounting Associate – Cost Accounting**
Enchanted Kingdom Inc.
Sta. Rosa, Laguna
November 2018 – present
- **Student Assistant**
Electronic Data Processing Department (EDP)
San Sebastian College - Recoletos, Canlubang
June 2014 – October 2018
- **On-the-Job Trainee**
Accounting Department
Testech Incorporated
April – June 2017

CHARACTER REFERENCES

- **Mr. Gil B. Sabanpan**
Officer-in-charge, Electronic Data Processing (EDP) Dept.
San Sebastian College-Recoletos, Canlubang
09475378544
- **Ms. Hermie Grace A. Domingo**
School Librarian
Far Eastern University - Alabang
09202765260
- **Ms. Corazon A. Cosico**
College Dean
San Sebastian College-Recoletos, Canlubang
09088923788
- **Mr. James Nelvien N. Casama**
Application Developer
DMCI
09097331374

OBJECTIVES

To employ my knowledge and skills with the intention of securing a job with opportunity for challenges and career advancement while gaining knowledge of new skills and expertise.

QUALIFICATIONS/SKILLS

- Excellent in written and verbal communication
- Oriented in Microsoft Office applications particularly Word, Excel and PowerPoint
- Good with interpersonal skills and teamwork
- Capable of working with minimal supervision
- Quick learner and can easily adapt

EDUCATIONAL BACKGROUND

Tertiary

- **Bachelor of Science in Accountancy**
San Sebastian College-Recoletos,
Canlubang
2013-2018

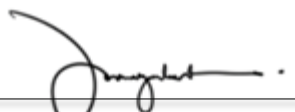
SEMINARS ATTENDED

- **Guest the Experience... the EK Way**
Enchanted Kingdom
Sta. Rosa, Laguna
July 31, 2019
- **Quality Procedures Formatting**
Enchanted Kingdom
Sta. Rosa, Laguna
May 22, 2019

PERSONAL DATA

AGE	: 23
DATE OF BIRTH	: September 17, 1995
PLACE OF BIRTH	: Quezon City
HEIGHT	: 5'2"
WEIGHT	: 70 kg
NATIONALITY	: Filipino
CIVIL STATUS	: Single
RELIGION	: Romantic Catholic

I hereby certify that all information is true to the best of my knowledge.


Mary Dale Joie S. Bocala